

Fuel Recruitment
 17 Waterloo Place
 Warwick Street
 Leamington Spa
 Warwickshire
 CV32 5LA
 Tel: 01926 487487



CONTRACTOR TIMESHEET

Timesheets must be approved by an authorised signatory and received at Fuel Recruitment by 12.00pm Monday following the week worked to ensure payment

Fax Number: 01926 487488

Contractor Name			Client Name			Week Ending Date (Sunday)		
	Start Time	Break	Finish Time	Standby Hours	Standard Overtime	Overtime x 1.5	Overtime x2	Total Days/Hours
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
Saturday								
Sunday								
TOTALS								
Contractors Signature			Client Signature			Client Name (Block Capitals)		
						Client Position (Block Capitals)		

I confirm that the days/hours shown above in the Totals box are an accurate record of the days/hours I have worked.

I confirm that the hours shown above in the Totals box shall be invoiced To my Company in accordance with the Terms and Conditions of Fuel Recruitment Ltd.